

Requirements/Information Needed for Takeover Programs



Item	Yes	No	Comments
Are previous PPAP's available			
Do the parts require wash			
Die sizes available			
Die weights available			
Estimated tonnage info available			
Required shut heights available			
Pass line height info			
Material type (specification) provided			
Are die prints available			
Die descriptions provided			
Are spare parts available			
Have the sample dates been provided			
PPAP dates			
Are B/P available			
Are CAD drawings available			
Have we rec'd packaging requirements			
If Returnables:			
Size			
Weight			
Double stacked			
How supplier/replenished			
Are gauges available			
Gauge instructions			
Supplier information:			
Steel			
Purchased parts			
Inventory of steel or purchased parts			
Contact names:			
Quality			
Shipping			
Production Control			
Supplier(s)			
Quality/Reject/Warranty history rec'd			
Order release (method & frequency)			
Bar code/traceability requirements			
Customer specific requirements			
Exit PPAP performed			
"As good as better" agreed			
CMM program available			
Last-off samples provided			
Stock strip or Operational samples			
Process set-up & P/M sheets			
Available bank information/timing			

Completed by: _____

Date: _____